

Woodhurst Parish Council

MINUTES OF MEETING HELD ON Wednesday 13th September 2017

Present

Cllr Neil Farbon
 Cllr Alistair Marr
 Cllr Liz Bosworth
 Cllr Alan Bosworth
 Cllr Andy Notman
 Cllr Terry Huggins
 Cllr Andrew Pendered
 DCllr Graham Bull- From 19:50 until 20.00.
 4 Parishioners

Sarah Mizuro, Clerk

	Action
40. Apologies and reasons for absence – None	None
41. Declarations of Interest – Cllr Neil Farbon and Cllr Terry Huggins for item 48 Local Plan – call for sites.	None
42. Public Forum – DCllr Bull informed the meeting that the local plan consultation period had now ended and that the call for sites had brought in over 200 applications which would be processed and decided upon in due course. DCllr Bull had nothing specific to report for Woodhurst Parish.	None
43. Minutes - The minutes of the last meeting were read and signed.	None
44. Finance – A report was presented and the bank statement checked and signed. Cllr Farbon has completed a change of signatory form. Cllr Farbon has investigated the possibility of an internal audit being completed and has received one quote for £200 to include two audits per year. This was discussed and it was decided that one audit per year would be sufficient and Cllr Farbon agreed to obtain two further quotes. Cheques were signed as per those listed on agenda.	None NF
45. Review of Standing Orders, Regulations, Policies and Asset Register – It was agreed that the Annual Governance Statement would be displayed when returned after external auditing. Cllr Farbon has reviewed and updated the Standing Orders and the item will continue to the next meeting. It was agreed that the Asset Register would be updated to include the barrels and contents recently purchased.	SM /AN SM
46. ANPR and Crime Reduction Officer Visit – Cllr Farbon has received one quote for these which is much higher than expected at £11,000 + vat. A second survey and quote has been arranged for October.	NF
47. Public Rights of Way – Butt Lane has still not been cut and the footpath to Pidley is overgrown at the Pidley end. Cllr Notman has emailed Pidley Parish Council and has received a reply informing him that nothing can be reported until the next meeting. The Fig tree overhanging Church Lane is still an issue with fruit dropping onto the footpath. A letter has been sent to the owners with no reply received as yet. The flooding outside the old post office was discussed and it is thought to be a drain issue. Cllr Farbon to report and request assistance with this.	NF

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<p>48. Planning Applications –</p>	
<p>Local Plan 2036- Call For Sites Update – It is believed that three sites in the village have been put forward. 17/01731/HHFUL- Extension at The Rosary, West End –This was discussed in detail and a vote was taken to decide on any comments to be made (1 for, 5 against, 1 abstain). Comments to be entered as objections on over-development of site, negative effect on street scene and concern over reduction in parking. 17/01710/HHFUL- Extension at Four Leys, Church Street – No objections, extension is within footprint of the existing building and is well back off the road so will not greatly affect street scene. Snowcap Mushroom Farm – Change of use to general storage. This is for information only.</p>	<p>SM SM None</p>
<p>49. Tree Strategy Update – Nothing to report.</p>	
<p>50. Natural Woodhurst – Cllr Farbon has emailed and spoken to Karen Holley saying that the Parish Council will not be able to take on Natural Woodhurst responsibilities if monies are not received. Karen Holley has informed the she is waiting for a second signatory for the cheque. It was agreed that Cllr Farbon would write to all Natural Woodhurst committee members giving a deadline of 1st October 2017 for payment to be made and to request further information on any transferring responsibility from previous Natural Woodhurst projects.</p>	<p>NF None</p>
<p>51. Maintenance – Cllr Alan Bosworth asked when the refurbishment of the two benches already quoted for would be carried out. Joe Jeakins stated that it would be done in Spring 2018.</p>	
<p>52. Village Enhancement – Cllr Notman has emailed Broughton Parish Council and asked for information regarding the purchase of the gates at the entrance of their village with no response received yet.</p>	<p>None</p>
<p>53. Community Roadwatch – There are now seven volunteers from the Parish who have completed another programme of sessions. Cllr Notman shared the data taken with the council. On average 16% of the traffic through the village is travelling at over 30 miles per hour. A significant drop to 2% was noted on readings taken due a period where there were cars parked on the side of the road. Cllr Notman to contact Highways Authority and obtain information on traffic calming options.Thanks were passed on to Cllr Notman and those who had volunteered.</p>	<p>AN None</p>
<p>54. Swan Weir Pond Update – Some areas of the pond have been cleared.</p>	
<p>55. Village Hall – Cllr Liz Bosworth informed the meeting that during the AGM a sub-committee had been formed for fundraising. The planning permission is valid for three years in which time it is hoped that at least some of the footings will have been started. Funding is available but this requires a percentage to be raised by the villagers in order to qualify.</p>	<p>None NF</p>
<p>56. Replacement of Ballards – Cllr Farbon has received a quote for replacement of the bollards by Highways Authority. Cllr Farbon to enquire if defective bollards can be replaced free of charge.</p>	
<p>57. Correspondence – See Correspondence Log..</p>	
<p>58. Items for next meeting – Natural Woodhurst, Review of Standing Orders, Regulations, Policies and Asset Register, Village Hall.</p>	

There being no further business the meeting closed at 21:15.
 The next meeting will be held on Wednesday 11th October at 7:30pm

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